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Horndon on the Hill Society/Community Forum AGM Minutes of meeting held 3rd February 2016

Present: Jane Barry Chair
 Kim Towlson Vice Chair
 Mike Tarbard Treasurer
 Lisa Anderson, Peter Belsham, Peter Brainwood, Mary Doe, Pat Douglas, Deirdre Graham, Dave Gray, Sue Little, Brian Little, Maggie Nash, Alan Pollington, Sue Price, Beverley Richardson, Carol Rintoul, Judy Rood, Iris Smith, Bernadette Wakeling, Peter Woodard

Apologies: Mary Rawlings

<p>Minutes of Previous Meeting. Meeting commenced 8.05pm with approval of the minutes of 4th February 2015</p>	<p><i>Corrections to previous minutes:- Election of Officers dated 2013 not 2015</i></p>
<p>Chair's Report Jane confirmed that she was not standing for re-election this year and would be joining a choir that met at the same time as the Soc/CF so she would not be able to attend very often in the future. She said that during her time of office the Society/CF had had some notable successes and some failures. With the publication of the Lower Thames Crossing proposals the Society/Forum would have plenty to do. She thanked members who regularly attend and give their support, Kim for being Vice Chair and Mike for his work as Treasurer. She thanked Councillors Sue and Brian Little who attend regularly and work very hard on behalf of our community. She thanked Peter for all his help in researching and drafting letters.</p>	
<p>Deputy Chair's Report Kim thanked Jane for her hard work over the eight years she held the Chair. He reported that he had attended a Council budget meeting on 20th January but only 4 out of 20 Community Forums had attended (Horndon, Ockendon, Purfleet and Stanford le Hope) The hedge next to the A128 close to the Orsett Cock roundabout has been further trimmed to increase visibility. He attended the Traffic England presentation at Orsett Hall today, but there was not much further information and the event was overwhelmed by visitors and many were turned away.</p>	
<p>Treasurer's Report Detailed Accounts were circulated. Mike explained income and expenditure and reported £2,325.80 at the bank. He pointed out this was a healthy balance for normal day to day activities but it would not be enough to fight Traffic England in the courts... He pointed out that in 2014 the Society's balance declined by £320 but over last year the balance increased by £160 mainly due to the coffee mornings held. He thanked Mr Ellingham for auditing the accounts.</p>	

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Secretary's Report No report.	
Election of Officers/Committee As she is not standing, Jane continued in the chair for election of officers for 2016 Chair Kim Towlson, proposed by Jane Barry, seconded by Mike Tarbard, elected unopposed Vice Chair vacancy but Mike Tarbard will cover these duties Secretary vacancy but Peter Woodard offered to take the minutes Treasurer Mike Tarbard, proposed by Jane Barry, seconded by Bernadette Wakeling, elected unopposed Committee Members 1 Beverley Richardson 2 Dave Gray 3 Alan Pollington 4 Peter Belsham 5 Pat Douglas 6 Bernadette Wakeling 7 Carol Rintoul 8 Deirdre Graham	

Meeting closed at 8.30pm. Jane thanked everyone for their attendance.

NEXT AGM: 1st February 2017, 8pm - The Woolmarket.

AGM AGENDA

1. Apologies for absence.
2. Minutes of the last meeting.
3. Matters arising.
4. Chair's report.
5. Deputy Chair's report
6. Treasurer's report
7. Secretary's report
8. Election of Officers and Committee.
9. Any other business.

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The Horndon-on-the-Hill Society/Community Forum

Income and Expenditure Account

For the Year Ended 31 December 2015

		<u>2014</u>
Bank balance at the start of the year	2,285.09	2,404.90
Petty Cash balance at the start of the year	<u>6.67</u>	<u>86.67</u>
	2,291.76	2,491.57
Outstanding cheque (564)	(110.00)	
Outstanding cheque (565)	<u>(17.00)</u>	
	2,164.76	
Income via bank		
Grants	168.00	168.00
Bank Interest	5.68	11.29
Donations	245.00	245.00
Fundraising	384.30	
Other	-	30.00
	<u>802.98</u>	454.29
Expenditure via bank		
Woolmarket Hanging Baskets	-	-
Room Hire	165.00	110.00
Subscriptions	121.00	121.00
Printing	-	-
Insurance	245.00	245.00
Remembrance Sunday wreath	16.50	17.00
Stationery	-	-
Gift to auditor	6.99	-
Officer Expenses	78.95	108.10
Refreshments	<u>21.50</u>	<u>100.00</u>
Total bank expenditure	<u>(654.04)</u>	<u>(701.10)</u>
Excess of income over expenditure	148.04	(246.81)
Petty Cash		
Gift to auditor	-	5.00
Postage	-	-
Refreshments	-	30.00
Stationery	-	-
Travel Expenses	-	50.00
Wreath	-	-
Other	-	45.00
Income	<u>(13.00)</u>	<u>(50.00)</u>
Total petty cash net income (expenditure)	<u>13.00</u>	<u>(80.00)</u>
Surplus of Income over Expenditure for this year	<u>161.04</u>	<u>(326.81)</u>
	<u>2,325.80</u>	<u>2,164.76</u>
Bank balances at end of year		
Santander current account	721.20	705.84
Santander savings account (closed 18 March 2015)	-	56.11
Santander business reserve account	<u>1,584.93</u>	<u>1,523.14</u>
	2,306.13	2,285.09
Cheque not yet cleared (564)		(110.00)
Cheque not yet cleared (565)		(17.00)
Petty cash	<u>19.67</u>	<u>6.67</u>
	<u>2,325.80</u>	<u>2,164.76</u>

I have examined and independently verified the Income & Expenditure Account along with the books, vouchers, documents and bank statements and have found them to be in order

A.A. Ellingham
A.A. ELLINGHAM

28/1/2016