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## Horndon on the Hill Society/Community Forum AGM Minutes of meeting held 1<sup>st</sup> February 2017

**Present:** Kim Towlson Chair  
 Lisa Anderson, Dianne Baker, Peter Belsham, Pat and Colin Douglas, Deirdre Graham, Rob Harrison, Cllrs Brian and Sue Little, Margaret Nash, Alan Pollington, Sue Price, Beverley Richardson, Judy Rood, Mike Tarbard, Sarann Thomas, Bernadette and Paul Wakeling, Peter Woodard, Diane Perkins (Bulphan CF)

**Apologies:** Phil Anderson, Dave Gray, Linda Illing, Carol Rintoul, Janet McCheyne (Bulphan CF), Alan Peaford (Orsett CF)

<p><b>Minutes of Previous Meeting.</b>          Meeting commenced 8.00pm with approval of the minutes of 3rd February 2017</p>	<p><i>Corrections to previous minutes:- None</i></p>
<p><b>Chair's Report</b>          Kim Towlson thanked the members for voting him in as Chair for the last 12 months and he has enjoyed working for the Society/Forum over this period. He thanked the other Officers who assisted him over the past 12 months including Mike Tarbard who has held the positions of Treasurer and Vice-Chair, Peter Woodard for minute taking, Beverly Richardson for reporting on planning, Alan Pollington - Neighbourhood Watch, Carol Rintoul - Busses and everyone who has assisted by helping at Coffee Mornings and other events. He also thanked Cllrs Brian and Sue Little for attending meetings and supporting members of Orsett Ward with their concerns.</p>	
<p><b>Deputy Chair's Report</b>          Mike Tarbard thanked Kim for his hard work over the past year.</p>	
<p><b>Treasurer's Report</b>          Detailed Accounts were circulated. Mike explained income and expenditure and reported £2,231.48 at the bank. He pointed out this was a healthy balance for normal day to day activities but it would not be enough to fight a campaign in the courts... He thanked Robin Clark for auditing the accounts.</p>	
<p><b>Secretary's Report</b>          No report.</p>	
<p><b>Election of Officers/Committee</b></p> <p>Chair                      Kim Towlson, proposed by Mike Tarbard, seconded by Sue Price, elected unopposed</p> <p>Vice Chair                vacancy but Mike Tarbard will cover these duties</p> <p>Secretary                vacancy but Peter Woodard offered to take the minutes</p> <p>Treasurer                Mike Tarbard, proposed by Kim Towlson, seconded by Beverly Richardson, elected unopposed</p> <p>Committee Members    1 Beverley Richardson                      2 Peter Woodard           3 Alan Pollington                              4 Peter Belsham           5 Maggie Nash                                 6 Sarann Thomas           7 Lisa Anderson                                8 Deirdre Graham</p>	
<p><b>AOB</b> no items as all will be dealt with in the regular February meeting which follows</p>	

AGM closed at 8.18pm. Kim thanked everyone for their attendance.

**NEXT AGM:** 7<sup>th</sup> February 2018, 8pm - The Woolmarket. Date to be confirmed in December 2017

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		2015	
Bank balance at the start of the year		2,306.13	2,285.09
Petty Cash balance at the start of the year		19.67	6.67
		<u>2,325.80</u>	<u>2,291.76</u>
Outstanding cheque (564)			(110.00)
Outstanding cheque (565)			(17.00)
		<u>2,325.80</u>	<u>2,164.76</u>
<b>Income via bank</b>			
Grants	168.00		168.00
Bank Interest	5.37		5.68
Donations	265.73		245.00
Fundraising	-		384.30
Other	-		-
	<u>439.10</u>		<u>802.98</u>
<b>Expenditure via bank</b>			
Woolmarket Hanging Baskets	-		-
Room Hire	100.00		165.00
Subscriptions	121.00		121.00
Printing	-		-
Insurance	265.73		245.00
Remembrance Sunday wreath	16.50		16.50
Stationery	-		-
Gift to auditor	-		6.99
Officer Expenses	24.90		78.95
Refreshments	-		21.50
	<u>(528.13)</u>		<u>(654.94)</u>
<b>Excess of income over expenditure</b>		<u>187.00</u>	<u>148.04</u>
<b>Petty Cash</b>			
Gift to auditor	5.29		-
Postage	-		-
Refreshments	-		-
Stationery	-		-
Travel Expenses	-		-
Wreath	-		-
Other	-		-
Income	<u>0.00</u>		<u>(11.00)</u>
<b>Total petty cash net income (expenditure)</b>		<u>(5.29)</u>	<u>13.00</u>
<b>Surplus of Income over Expenditure for this year</b>		<u>181.71</u>	<u>161.04</u>
		<u>2,231.48</u>	<u>2,325.80</u>
<b>Bank balances at end of year</b>			
Santander current account	726.80		721.20
Santander business reserve account	<u>1,590.30</u>		<u>1,584.93</u>
	<u>2,317.10</u>		<u>2,306.13</u>
Cheque not yet cleared (2004)	(100.00)		
Petty cash	<u>14.38</u>		<u>19.67</u>
	<u>2,231.48</u>		<u>2,325.80</u>

I have examined and independently verified the Income & Expenditure Account along with the books, vouchers, documents and bank statements and have found them to be in order

Signed and Dated by

*Colin H Clark*  
24th January 2017