



Community Forum
Application For Individual Project Funding
From Thurrock Council 2008 /2009

Name of Community Forum _____

Contact details for this application:

Please indicate whether this application is from an external organisation approaching your forum, or a Committee Application

External Application

Committee Application

Name _____

Address _____

Email: _____

Tel. Number _____ Mobile Number: _____

Project Name _____

Please provide a description of the proposed project:

How will this benefit your community?

Have the beneficiaries been involved in developing this project? If so, who/how?

Community benefit

Approximately how many people will this project benefit? _____

Will your project benefit any of the following groups, and if so, how?

Children

Older People

People with disabilities

Ethnic Minority Communities

Other (Please give details)

Please state the date of the open meeting where this application was discussed and approved. (Approval for the application should be recorded in the minutes, which should be available on the Forum Website.)

Consent for projects

If the project includes land use, or buildings, do you know who owns the property or lease?

(If you do not know, we will help you to establish this information).

Please state if you know whether you require any license or permission to carry out this work.

Financial Details

Please give a breakdown of the cost.

Total cost of the overall project: £_____

Total amount requested from forum budget for this project: £_____

How will any shortfall be met? (Please give details).

If relevant, are any other funds identified?

No

Yes If yes, please tell us the funding source and level of guarantee.

If this project is approved, when will work start?

PLEASE NOTE: Funding must as far as possible support projects intended for the current financial year.

Straightaway

Next 3- 6 months

Next 6 – 9 months

Insurance, Health and Safety

Does your Insurance Policy provide appropriate cover: Yes No

Not sure

(We can check for you, but the forum will need to meet any additional cost)

How will you ensure that Health and Safety Standards are met?

What measures have you taken to ensure the protection of children and / or vulnerable adults if relevant?

Payment Method

Does the Forum wish to be paid by Cheque: Yes No

Does the Forum wish to be paid by BACs: Yes No

Do you want the Council to pay the supplier direct: Yes No

(If yes please provide Name & Address and Contact Number)

Name _____

Address _____

Signatures: Only to be signed by Forum Committee Members

I confirm that the information given above is to the best of my knowledge true:

Chair's name _____ Signature: _____ Date: _____

Forum Committee Member:

Name _____ Signature: _____ Date: _____

Please state any declarations of interest from committee members:

Please only return this form when signed by both Forum Chair & Committee.

Return to Thurrock Council

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